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Fall 2005



President's Message Heidi Bliss

I am pleased to announce that the Board has approved the creation of an Ad Hoc committee to review the Constitution and Bylaws. The main impetus for the creation of the committee is the Board's desire to have electronic voting at some time in the future. The first step in that process is to amend our Bylaws. The next step will be a careful study and development of procedures necessary to implement

an electronic voting system that will allow all members to vote confidentially. Amending our Bylaws now, to allow for electronic voting, doesn't mean that we have to use electronic voting immediately – it just means that we'll be ready legally once we have a reliable system in place. The committee is also charged with drafting amendments to cure several inconsistencies that were found between the Constitution and Bylaws, as well as clarifying our Bylaws so that they reflect current Association procedures. Many thanks to Christina Rattiner for agreeing to chair this Committee.

Save the date.....the 2006 Winter Meeting will be held on January 4th. This year LexisNexis will be the sole sponsor of our meeting and due to their very generous contribution we will be able to reduce the cost of this event to \$20 per member. I hope that you all can join us for this event.

Enjoy your holidays!!!

In This Issue

From The President1	2 nd Circuit Library13
AALL Education Summit	Member News15
LLAGNY Profile:Paulette Toth6	Fall Soirée Photos16
Famous Librarians Trivia8	Board Minutes18
Coping with Library Moves10)

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So What Happened at the AALL Education Summit? Kit Kreilick, Fordham Law School and **Andrew Tschinkel**, New York State Courts

There were about sixty-five participants—representatives of most SISs and Chapters, as well as Board members, some former Executive Board members and other VIPs from AALL. In addition, we had support from some Headquarters staff, and our discussion was organized and facilitated in admirable fashion by Cate Bower. The summit took place at The Lodge, Oak Brook, Illinois on September 23rd and 24th. The goal was to come to some agreement about what an AALL Professional Development Program would look like OUTSIDE of the annual meeting, and to decide on some priorities for implementation. The summit was the Executive Board's response to criticism of recent AALL offerings in continuing education/professional development (CE/PD) to Chapter and SIS members. Many Chapters believed that these programs were too top down and not especially pertinent. Many Chapters also refused to sponsor these programs citing cost and lack of collaboration and consultation in program development. This may have been a matter of perception, since AALL did consult with many Chapter leaders while creating the CE/PD programs. <u>However, perception is reality and the CE/PD initiative faltered for lack of support at the Chapter level.</u>

The AALL Executive Board's Career Development Task Force recommended this summit to determine the support of Chapter and SIS officers for cooperative career training programs. AALL is not the only librarian organization exploring CE/PD. The Special Libraries Association and the American Library Association are launching web-based courses in the near future.

The approach was to assign attendees to tables of six or so and have us work in smaller groups reporting our discussions and decisions back to the body as a whole. The facilitator kept things moving and redirected the discussion as necessary.

We emerged with some consensus about the respective roles for AALL, the SISs and the Chapters in a CE/PD program. There was a lot of debate about appropriate roles for each contingent, but our conclusions are outlined below. Our summary is aided by those of Sue Boland from CS-SIS, Chris Graesser from PLL-SIS and Michael Slinger from ALL-SIS.

AALL role/responsibilities

- 1. Act as a clearinghouse for professional development activities by developing a web calendar system (database) for continuing education opportunities and a speaker's bureau database
- 2. Provide grants and other incentives for development of programs by SISs, Chapters and individual members
- 3. Provide technical assistance, infrastructure and support for the development and distribution of SIS and Chapter programs outside or beyond the annual meeting
- 4. Repackage and distribute Annual Meeting programs and materials to members who do not attend SIS roles/responsibilities
- 1. Develop and encourage development of content and programs relevant to the section
- 2. Market expertise and programs to Chapters and other SISs
- 3. Monitor and communicate to AALL the education needs of the section

Chapter roles/responsibilities

- 1. Develop local content and programs
- 2. Partner with local resources (vendors and other associations) for both program content and financial support





4. Provide AALL with information about local and individual member needs

AALL's Executive Director, Susan Fox, sent a follow-up message on October 3rd with an update: *To reiterate, the big "To Die Fors" were:*

-- Grant Funding

-- Repackaging Annual Meeting Materials/Programs for distribution extant of the meeting

-- Creating a clearinghouse/ calendar of educational opportunities

-- Creating a speakers' bureau database

-- Providing technical expertise and a technical platform to assist Chapters and SISs in their educational activities

President Claire Germain is working with the Executive Board in appointing task forces to create a structured approach and framework on how to provide an integrated professional development program for the next three years. The next board meeting is October 14-15 and the board plans to spend half a day discussing and ratifying next steps from the summit. You will learn more about this work as it unfolds.

At Headquarters we immediately set to investigating calendaring systems and will have one operative as soon as possible. I'll keep you posted as more information becomes available. The speakers' bureau database similarly should be easy to implement.

We are very hopeful that our work at the Summit will produce some good results for both AALL as a whole and for LLAGNY. We believe LLAGNY has a lot to offer in terms of expertise and programming, and we may also be able to use SIS programming locally that would be useful for our members. If AALL can provide the technological infrastructure, we may be able to provide webcasting and videoconference programs so our members can learn and improve their skills from their workplaces as well as at designated local venues. While many details need to be worked out, we think that at long last, AALL may be moving forward to create a viable professional development program.

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Winter Issue

Article Submission Deadline ♦

Winter 2005.....January 20th

Please send in your suggestions for the next LLAGNY Profile (see p.5) to lawlinesny@gmail.com Submissions should be in Word or WordPerfect. Photos should be in JPG, TIF or GIF format. No PDFs please.

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LLAGNY Profile: Paulette Toth, Information Services Manager @ Kirkland & Ellis LLP

If there were one place in the world you could travel, where would it be?

I've been promising myself a trip to Iceland for the last twenty years or so. As a devotee of the sagas, I would like very much to spend a week or so following the trail of the historic sights where the tales took place. I would like to see the site of the Allthing, where the first court of law originated. The landholders would come together at the Allthing to present their complaints and discuss "all things" of importance before their peers. Satisfaction was received in money rather than by

mutual extermination of the families of both parties down through the generations.

Is art an important part of your life?

Art is a very important part of my life. I receive such pleasure from it, but I don't get to go to the galleries or the big museum shows as much as I'd like. My husband is an artist as well as a librarian. Two weeks ago he had an opening for a show at a restaurant in the Village. It was so great to see the restaurant transformed with his paintings and watercolors. Actually art was one of the things my husband and I had in common besides librarianship when we met. I'm strictly an appreciator and commentator, not an artist in my own right. I had written some papers when I was studying philosophy at the New School on Merleau-Ponty's philosophy of painting as exemplified by the works of Odilon Redon and his mentor Gustave Moreau. It turned out that Odilon was one of my future husband's favorite artists.

What are the benefits of involvement in groups like LLAGNY and AALL?

The primary benefit I derive from involvement in professional groups is the salvation of my sanity. If I didn't have peers to discuss matters of grave importance to the profession and to the business of private law firm management, I don't know what I would do. Who else wants to hear it, really? The second, but by no means lesser, benefit is the opportunity for continuing education. The two go hand in hand. Now that librarians are participants in firmwide information management projects, such as Knowledge Management initiatives, the experiences of fellow librarians and formal educational programs are essential to success and survival.

What are your three favorite books/movies or TV shows and why?

My all-time favorite book is Emily Bronte's Wuthering Heights. I first read it when I was 10 years old, and I re-read it every five years or so. There is nothing else like it. It is completely unique: written by a young woman living in the middle of nowhere, who only knew her family and a handful of people. It contains all the big emotions: love, hate, revenge, grief, jealousy, longing, cruelty, and ultimately, transcendence. Amazing.

What activities do you like to do in your spare time?

In my spare time, which has become a rare commodity as years go by, I read, watch films and visit art galleries or museums. I used to be intimidated by art openings, feeling that I was expected to react to the art by expressing my opinions to the artist. My husband, the artist, disabused me of that notion. He says that the purpose of going to an opening is to show your support for the artist and art in general. You are expected to drink wine, eat mixed nuts, and say, "Nice show." Hey, I can do that.

How did you decide to become a law librarian?

I owe my career in librarianship to my sister who was a children's librarian and is now a children's book editor at School Library Journal. She encouraged me to go to library school when I had never worked a day in a library of any kind in my life. I was drifting after several years out of college from job to job. She told me about all the



opportunities the profession had to offer with the variety of kinds of libraries in the world, and what a good thing it was to belong to a profession.

I owe my law firm library career to Jean Strohofer, formerly the library director at Cravath Swaine & Moore (late 1970's-1983). We attended a few of the same classes at Pratt library school where she was completing her degree.

What one accomplishment are you most proud of?

Looking back through the years at my accomplishments, my year as President of LLAGNY looms large. The three years as Vice-President/President Elect, President, Past President, give you an opportunity to be the kind of leader you would like to be, and you get to work with such accomplished colleagues to bring your visions to life. I marvel at the energy I had. It was hard work, but enormously satisfying. I recommend it to every professional.

Do you have pets or a favorite animal?

My good buddy is my cat, Toulouse. No, he doesn't have short stubby legs. He's a big mackerel tabby who jumps around like a mongoose. I take great delight in attending the cat show at Madison Square Garden every year. Those beautiful felines just make me smile.

What new technologies do you see impacting librarians in the next few years?

I think we will be impacted by technologies which allow us and our patrons to work remotely from home or the road. Already, any new software that we look at has to be accessible by Blackberry or Trio device. If it can't be viewed remotely, attorneys don't want it. Hand in hand with this is the growing demand for searchable output. Attorneys don't want to receive paper copies or scanned documents which they can't search.

The advances in search technology both on an individual and enterprise-wide level will completely transform the way we work. Findability is the holy grail. Does that mean the end of the research librarian? As much as those end-users would like to be independent, they will always need our guidance....and let's face it, our patience to sit and read through documents looking for five perfect examples of corporate precedents or articles that prove the sun was shining on a day it rained.

How has the librarians' role changed over the years? What do you see for the future for librarians?

Plus ca change, plus c'est la meme chose. I take part in discussions with Knowledge Management advisory groups where people tout the benefits of taxonomies and thesauri to augment free text searching. What year is this? I listen to vendors talking about how we are not quite there when it comes to federated searching across disparate databases. I remember a program I moderated in 1994 when virtual reality meeting rooms were on the horizon as I sit and strain to hear the participants on the other end of a scratchy phone conference.

Of course, there have been many changes. Our beautiful libraries as destinations have pretty much been replaced by a few cramped shelves. We hardly see our patrons in person. Researchers are approached only in dire circumstances with requests I categorize as Impossible or Excruciating. The satisfaction of finding something that the patrons can't find on their own has virtually disappeared as we all use the same tools these days.

Right now I'm seeing the future of librarianship as one of bringing our traditional skills, organizational ones being hot at the moment, to the information generated within the organization. Our great strengths in collaboration and cooperation will be needed as information-sharing becomes crucial within the organization. I'm thinking now of the creation of super-blogs which will capture a research assignment from beginning to completion comprised of research work product, discussions with patrons, rationales for what was done, capture of time and expense, the basis for performance evaluation, all in one electronic enchilada. I guess I can't see beyond that at this time....or maybe I don't want to.





You know about Casanova -- the famous lover who was a librarian for thirteen years at the Castle of Count von Waldstein of Bohemia. See if you can identify these other famous librarians. Answers appear on page 22.

- 1. This Texas native earned her MLS from University of Texas at Austin and was an elementary school librarian until 1977 when she met and married her husband -- who would go on to a career in politics.
- 2. He served as a messenger and cataloguer for five years at the Library of Congress -- before moving on to Director of the FBI in 1924.
- 3. This German philosopher, mathematician and author of <u>Theodicy</u> served as librarian at Hannover, Germany, from 1676 until his death in 1716.
- 4. This librarian was an inventor, colonial representative, printer and ladies' man and in 1731 founded the first subscription library: the precursor to the free library.
- 5. Before he was known as "Chairman" and before the little red book, he served as assistant to the chief librarian at the University of Peking.
- 6. Before this man was Pope, he served as chief librarian of the College of Doctors Ambrosian Library in Milan and as prefect of the Vatican Library until 1922 when he became Pope.
- 7. Perhaps the only public librarian who can say that he was fired by Argentinean dictator Peron, this Nobel prize-winning author went on to serve as Director of the National Library in 1955 after Peron was deposed.
- 8. She founded the Soviet Library System, was a leader in the Russian Revolution and Lenin's wife.
- 9. She was born in the Ukraine and raised in Milwaukee, where she was a public librarian for a brief time before changing her name and becoming Prime Minister of Israel.
- 10. This author of <u>Gulag Archipelago</u> was a librarian in a Soviet prison for seven years while he was serving his sentence for badmouthing Stalin.





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Coping with Library Moves and Construction Janet Peros, Bryan Cave LLP

Moving is usually not an event to look forward to if you are a law librarian. This is especially true when moving corresponds to downsizing. What's a librarian to do?

Several law firms in New York have recently made successful moves and some of the librarians share their experiences with us. A move can mean many things-from moving from one floor to the other-to another location entirely-to temporarily relocating books and staff while one location is undergoing construction (this was our experience at Bryan Cave).

I spoke with Heidi Bliss at O'Melveny & Myers LLP, Sheila Sterling at Greenberg Traurig LLP, Deborah Panella at Paul, Weiss, Rifkind, Wharton & Garrison LLP, Elise Ng at Kramer Levin Naftalis & Frankel LLP and Christine Wierzba at Bryan Cave LLP. Each were asked eight questions, some answers were similar while some varied greatly. The general consensus was that the new space for both library and staff was greatly improved. The road to getting there, however, is not without bumps. Here are the questions and a summary response of the answers:

1. How much time did you have to prepare for the move? Did you think it was enough time?

The answers varied from "never enough time" to "yes-we had enough time." Most firms had a few months to prepare. One firm was aware of the move for two years-but was incorporating a collection that was not catalogued into their own and so needed this time for the process. Even those that answered they did have enough time mentioned complications in information exchanged between the architects and the library staff. Or, there are certain points of the move where there is more than enough time to plan (often the early stages) and other points where there is not enough time or not enough information provided by the architects and firm administration. In these cases, the move quickly turns into a stressful situation.

2. How much support was provided from administration, information services/technology (IS/IT) or helpdesk and other appropriate staff/partners? Do you feel it was enough support?

No matter how much planning and support is provided-things can still go wrong. Most librarians surveyed seemed to agree that IS/IT was very helpful during the move. One issue that occurred in more than one firm was that library staff moved at a different time than the attorneys or other departments. This caused problems with mail delivery, phone and computer set-ups and of course our favorites: the Lexis and Westlaw stand-alone printers. Two firms reported router issues with their stand-alone printers. Moving time is difficult and stressful for everyone--so most attorneys and staff realize that not everything is running at optimal capacity. However, if one department moves weeks before or after another, everyone may not realize the library's day-to-day operations may still be quite a challenge.

3. If you took this move as an opportunity to re-evaluate your collection, please let us know of any particular areas of your collection in which you cleaned house (including reporters, digests, or old law reviews that may have been de-accessioned for space reasons and because the material is now available online).

Space is often a concern in law libraries. Juggling space concerns and retaining collections needed and wanted by our attorneys is an even greater concern. Most folks took advantage of their move as an opportunity to whittle down their collection. This included discarding old serials now available online, weeding the reference collection, and revising retention policies on everything from serials to PLIs. Some firms discarded old treatises. Duplicate titles are often the first to go-unless the library and the clients you serve are located in a different



elevator bank. Some firms that have "satellite" libraries often need these duplicate titles to keep attorneys happy. In summary, everyone took moving as an opportunity to weed and re-evaluate their collection.

4. How did the move/construction impact the size and comfort of the library space? How did it impact the library staff's space (reference and technical services)?

Everyone agreed that space had improved (new, clean space and furniture is usually an improvement). However, seating for attorneys decreased in some firms while it increased in others. One firm was able to get wiring in the study carrels. Shelf space and the overall size of the library seemed to shrink in most cases. Space for staff, both in size and environment, seemed to improve for everyone (new furniture often included larger desks). The overall organization of the library seemed to flow better and be more sensible for those surveyed. Library staff is located closer together in a more logical fashion at two firms-although one firm reported not having enough room for staff growth.

5. How did attorneys at your firm react/respond to the library move?

Some attorneys appeared unhappy about the dwindling print collection and loss of reporters. One library was able to eliminate all satellite collections except for tax. Another library will eventually be consolidated after its permanent move (this first move is only temporary). A consolidated library pleases librarians, but not always patrons. Attorneys at one firm were relieved that the library was remaining on an attorney floor and not being pushed to an administrative floor or the basement-which is a trend. This is a difficult question to answer for those libraries that move once-only to move again. Several temporary moves added to the confusion for both library staff and attorneys. In conclusion, attorneys seem to like most of the library's new digs but would prefer to keep most of the print collection.

6. If you are not the "home office" (or are part of a larger national/international firm)-did other offices have input in your move? How did that affect the overall process?

This only applied to three of the five librarians surveyed. In all three the firm-wide library director did have input in the move. In one instance-a partner from another office played a large role in the site-planning and argued for a staircase that was not originally wanted, but that the library now admits is the route through which most patrons access the library.

7. If you were taken off the main floor or a floor with attorneys that "drop-in" (if you are in the basement, on an administrative floor or another area with low attorney foot traffic), how did that effect you?

All libraries surveyed were able to remain on an attorney floor and were not moved to the basement (as some other departments were) or an administrative floor. However, two of the firms are in a separate elevator bank from the attorneys. But, at least one of the firms said that this does not lessen foot traffic. In fact, most firms report an increase or the same level in foot traffic since before the move/construction took place. One firm attributed this to having new space that is nice to visit and work in. Another firm provided statistics on foot traffic through the library to firm administration to make their case for remaining on an attorney floor.



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Second Circuit Library Linda Holmes, Brooklyn Law School



Recently I visited a law library in a building that has long impressed me whenever I was in lower Manhattan -- the Second Circuit library in the Thurgood Marshall United States Courthouse, named for a great Supreme Court Justice and designed by famed architect Cass Gilbert. Gilbert also designed two other downtown landmarks, the United States Customs House at Bowling Green and the Woolworth building. The Courthouse at 40 Centre Street radiates power and dignity. It is no surprise that it is on the National Register of Historic Places.

I certainly felt that I was entering a place of great public significance when I decided to visit the Second Circuit Library while on jury duty at the U.S. District

Court on nearby Pearl Street. After ascending the broad steps up through the expansive portico and four story Corinthian columns, I was reminded of current concerns for public safety while going through security. I surrendered my cell phone and camera to the guards. When I got off the express elevators at the library on the 25th floor, I was struck by the dark and gloomy elevator lobby. My spirits were lifted, however, when I took a look at the books on women and the law, set out in the library's lobby display case for "Women's History Month," which is celebrated in March of each year. I felt as if kindred spirits must work in this library, since every March I do a similar exhibit at my library.

My impression was confirmed when I was warmly greeted by the Circuit Librarian, Margaret J. Evans, a graduate of Brooklyn Law School and the Columbia University School of Library Service. I was graciously given a tour of the library's three floors by Ms. Evans and Daniel R. Campbell, Head of Reference and Computer Research Services. They introduced me to their colleagues including Champa S. Nittor, the Deputy Librarian, and Mark J. Schwartz, the CALR and Government Documents Librarian. The Second Circuit is a federal depository library and therefore open to all for depository materials. While the primary mission of all of the librarians in the Second Circuit is to serve the judges of the court and their staffs, the libraries are open to attorneys and pro se patrons who have cases in the federal system.

The library's collection contains more than 90,000 volumes and an extensive microfiche collection. It has a large federal legislative history collection and special collections in Second Circuit and U.S. Supreme Court briefs. It also has an impressive collection of judicial history and biography. The Second Circuit is considered a reference, not a research library and for that reason the library does a large amount of non-legal interlibrary loan with New York City libraries. The staff of the Second Circuit gives mutual assistance to the other circuit libraries throughout the



country.

As the Second Circuit Librarian, Ms. Evans runs branch libraries in Manhattan and Brooklyn, as well as in Buffalo, Hartford, New Haven and Central Islip. Bankruptcy court collections are located in Bowling Green and Brooklyn.

The Second Circuit library has had an intranet for about three and a half years. It uses the intranet to keep the nearly two hundred judges, their law clerks and other staff members throughout the circuit informed of what is going on in the legal world, with a first page column entitled



"Today's Legal Headlines." This page also includes links to "Web Cat," the library catalog for all of the libraries in the Circuit, Lexis/Nexis®, Hein Online, recent Second Circuit decisions, dictionaries, treaties and other reference material. There are also quick links to the librarians in the branch libraries. Two regular features of their intranet are a "legal research tip" and a "web site of the week."

Since the completion of the courthouse library almost 70 years ago, the staff has had to cope with lack of shelf space for its constantly swelling collections. A balcony with shelving was added to the two story main reading rooms. Even movable stacks were only able to hold off the need for more room for only so long. It was recently announced that the Thurgood Marshall U.S. Courthouse, which opened in 1936, would soon undergo an extensive infrastructure upgrade, updating the heating/cooling, plumbing and electrical systems. During the renovation period the Second Circuit library reference staff will relocate to their nearby branch library. While serving judges and their clerks during this interim period will be challenging, Maggie Evans and her staff are already thinking of ways to use the power of technology to ease the strain of dislocation and the temporary loss of some hard copy resources, which will be moved to a more remote branch library.





MEMBERSHIP NEWS & MOVES

LLAGNY would like to welcome the Men following new or returning members:

Alex Apolito, Research Specialist at New York Legislative Services, Inc.

Joan L. Axelroth, President of Axelroth & Associates

Karen R. Baccari, Student

Karen Y. Frazier, Research Librarian at Paul Hastings

Merilee R. Jennings, Cataloger at New York Law School

Eric R. Korb, Managing Partner at Lawyer Links, LLC

Emily G. Lawton, ILL Coordinator at Clifford Chance

Todd G.E. Melnick, Senior Reference Librarian at Fordham University Law Library

Michele Naya, Reference Librarian at Paul Hastings

Kathryn L. Trotter, Reference Librarian at Latham & Watkins

Audrey B. Young, Technical Services Assistant at O'Melveny & Myers, LLP

Bouriana Zakharieva, Knowledge Systems Librarian at Weil Gotshal & Manges, LLP Member Moves:

Toni L. Aiello is now Reference Librarian at Hofstra University School of Law

Kerry A. Hermann is now Research Librarian at Wilmer Cutler Pickering Hale & Dorr, LLP

Marion Lipshutz is now Reference Librarian at Wachtell Lipton Rosen & Katz

Christopher D. Lowden is now Reference Librarian at Dewey Ballantine

Bess Reynolds is now Technical Services Librarian at Debevoise & Plimpton

Title Changes:

Deborah G. Cinque is now Director of Library & Research Services at Weil, Gotshal & Manges, LLP

Rosalie Piscitelli is now Head of Library Knowledge Systems at Weil, Gotshal & Manges, LLP

Daniela Pugh is Assistant Librarian/ILL at Weil, Gotshal & Manges, LLP

LLAGNY Membership Statistics:

Academic - 79Sustaining - 14Bar Association - 7Associate - 13Corporate - 14Life Member - 2Gov't or Court - 9Retired - 4Other - 2Regular - 649Pv't Law Firm - 411Student - 12



Fall Soiree & New Members Reception (a) Planet Hollywood, Times Square October 20, 2005

Photos by Janet Peros



Jeff Buckley, Dickstein, Shapiro, Morin & Oshinsky LLP Maurice Klapwald, NYPL Express



Toni Aiello & Tricia Kasting, Hofstra University Law School



Deb Collins, Dialog & **Bonnie Fox Schwartz**, Weil, Gotschal & Manges LLP



Deena Abel Subar & Malaika Brathwaite, Kirkland & Ellis





8. What was your overall reaction and feeling about the library move/remodel?

Overall, everyone agreed that sacrifices had to be made (losing shelf space, windows, etc.) but the end result still seems better than what most folks started out with. Two of the librarians were very happy to remain on floors with attorneys, which allow them the opportunity to have face-to-face interaction. Most librarians mentioned the obstruction of information flow to be an obstacle. Some had problems getting delivery dates and accurate dimensions from vendors while others had difficulty communicating with the architect. In the end, everyone seems to be relieved that the move is over.

The panic instinct seems to kick in when a department is told they will have to move. A library has it worse than the average department because of all the books, equipment and physical space involved. Communication between the library, firm administration and outside sources (architects and vendors) is critical, especially during a time of great change like a move. It is good to know what you absolutely must have-and what is negotiable. Be prepared to not get everything you want for the new space. If staff space is a priority, be prepared to lose shelf space, or windows. The more you are willing to communicate and negotiate your needs, the more likely you will end up with a library that you and your staff can live with-until the next move!







New LLAGNY Blog is as good as you make it!

LLAGNY now has a blog at http://llagny.blogspot.com/. Although LLAGNY already has a listserv, website and newsletter to communicate with its members, the blog is a great new way to provide a new medium to post announcements for special events, education courses, news that effects LLAGNY members (like the announcement below) and announcements regarding Board and committee meetings. We especially would like committee chairs to let us know about upcoming meetings and developments in your committee to post to the membership. We are hoping that this will help boost committee volunteerism. Please email postings or questions to janet.peros@bryancave.com.

LLAGNY Student Member Publishes Article in Law Library Journal

Serena Brooks, student member of LLAGNY, had an article recently published in <u>Law Library Journal</u> (summer 2005) that compliments LLAGNY's Law Library Tours and Luncheon program. To read an online version of this article, please go to: <u>http://www.aallnet.org/products/pub_llj_v97n03/2005-29.pdf</u>





LLAGNY BOARD MEETING June 15, 2005 O'Melveny & Myers LLP New York, NY 10036

Members Present: David Merkin (presiding), Patricia Barbone, Heidi Bliss, Anthony Cocuzzi, Patricia Kasting, Janet Peros, Andrew Tschinkel, Mark Zaleck.

Incoming Board Members Present: Tania Danielson, Kit Kreilick, Ralph Monaco, Marsha Pront, Bonnie Schwartz

Meeting Called to Order: 6:20 PM

Approval of May 2005 minutes:

Motion to approve minutes

Minutes approved (Bliss, Barbone)

Treasurer's Report: June 15th, 2005

Our expenses from May 19th to June 14th consisted of

- \$2,771.61 Board (AALL Chapter visit, Gifts for volunteers, AALL meeting)
- \$ 981.25 Education (BTG, Catering Expenses)
- \$4,800.00 Scholarship

Our total expenses were \$8,552.86

Our income from May 19th to June 14th consisted of

- \$ 307.50 Advertising (Lexis check)
- \$ 135.00 Board (AALL Chapter visit dinner, reimbursement)
- \$ 307.50 Education (BTG checks, SLANY Reimbursement)
- \$16,350.00 June Dinner (West check, member checks)
- \$ 500.00 Placement
- \$2,000.00 Scholarship (Westlaw)

Our total income is \$19,090.00 Old Business:

- Motion to accept SIMA as vendor for Union List.
- Motion Approved (Barbone, Bliss)
 - Task: Board is to be prepared to discuss contract details, changes/modifications at the August meeting.
 - Task: Anthony will ask Karen if SIMA's proposal is open ended or if there is a cut off date.

- Task: Tricia will email passwords to SIMA's trial database to incoming Board members.
- Task: John Saxon will update LLAGNY Board listserv email addresses.
- LLAGNY Table at AALL Annual meeting: Still need volunteers, bag clips are the handouts.
 - Task: David will obtain copyright permission for the "Ode to Librarians" article recently published in the New York Law Journal, so that LLAGNY may hand out copies from our table.
- Online Voting:
 - Task: Heidi will appoint someone to review technological requirements and prepare a By Laws amendment.
- Bridge the Gap Program for Library Students is referred to the Student Relations Committee.
 - Task: Remind Pratt that law library programs / speakers should be referred to the President of LLAGNY for approval.
- Member Survey: If John Campbell is on the Volunteers Committee an email survey is feasible.

• Task: Determine types of questions that should be in the survey.

New Business:

- AALL is holding an "Education Summit" in September 2005 and requests confirmation of attendance. LLAGNY should participate.
 - Task: Heidi will ask AALL exact funding requirements and if we can send more than one person.
 - Task: Board will conference call on Friday, June 24 at 10 AM for final vote on attendance at the "Education Summit".
- June Dinner was a success and the transportation arrangements were good.
 Suggest that asking about this type of location for the June Dinner be a "Member Survey" question.
- Welcome to incoming Board members.



• Task: email all of the past year's minutes to the incoming Board members.

Committee Reports:

 Law Lines: David recommends that Committee Reports be published in Law Lines.

Date for next LLAGNY Board meeting is Tuesday, August 16th to be hosted by Fordham University. Meeting Adjourned: 7:40 PM Respectfully Submitted: Patricia Kasting Secretary LLAGNY

LLAGNY Board conference call on Friday, June 24th: called to order 10 AM

Members Present: David Merkin (presiding), Patricia Barbone, June Berger, Heidi Bliss, Patricia Kasting, Andrew Tschinkel, Mark Zaleck.

Incoming Board members present: Ralph Monaco, Marsha Pront

- Motion that LLAGNY send a Board member and an Education Committee member as LLAGNY representatives to the upcoming AALL Education Summit.
 - Motion Approved (Berger, Bliss) o Recommend: Kit Kreilick (Board member) and Andrew Tschinkel
- (Education Committee)
 Motion that LLAGNY pay the airfare for both attendees and room and board expenses for one attendee for a total expense of approximately \$1100.00.

Motion Approved (Berger, Bliss)

Task: Members attending are to compare flight costs for best rate.

LLAGNY BOARD MEETING August 16, 2005 Hughes Hubbard & Reed, LLP New York, NY

Members Present: Heidi Bliss (presiding) David Merkin, Patricia Barbone, Kit Kreilick , Anthony Cocuzzi, Mark Zaleck. Tania Danielson, Ralph Monaco, Marsha Pront Union List Committee Chairs Karen Campbell and Sarah Kagen Meeting Called to Order: 6:10 PM Approval of June 2005 minutes:

- Motion to approve minutes of June 15, 2005 (Barbone, Pront)
- Minutes approved

Reports of Officers and Committees

Treasurer's Report: August 16th, 2005

- Our total expenses for June 16th 2005 to August 15th, 2005 were \$4,516.63
- Our total income from June 16th 2005 to August 15th, 2005 was \$21,990.00.

President

- The By-Laws indicate that Board members need to be present to vote; no email voting is currently allowed. It's important that committees present their issues prior to board meetings for consideration via their liaisons. Liaisons need not report at meetings unless there is an issue. Liaisons may email committee updates to the Board via the Board list. We should use Law Lines to communicate committee activity to the membership.
- Motion made, seconded and approved to make a donation on behalf of the Board to the designated memorial fund for Bonnie's husband, Joel Schwartz.
 - Task: Patricia to mail check to designated memorial.
 - Task: Kit to send a condolence card to Bonnie's family.

Committee Overviews

- Heidi reviewed the tasks of the committees, status of committee chairs and the Board Liaisons assigned to each committee this year. We need a new chair for the MCLE Committee and a co-chair for the Publicity Committee to work with John Lai. There are new co-chairs for Grants and Scholarships (Vicki Gannon and Katherine Kenworthy), and a new co-chair for Membership (Jill Lanier) and for Technology (Bess Reynolds).
- Committee issues raised by the Board during the overview:
 - Grants and Scholarships committee will need to consider how we are handling memorial scholarships



- Role of the MCLE Committee beyond the annual Bridge the Gap Program
- Student Relations Committee and ways to improve student participation in LLAGNY

Old Business:

- Union List
 - Karen Campbell and Sarah Kagen joined the meeting at approximately 7 p.m. to review the current proposal from SIMA. The Board made additional suggestions and the Committee will continue working on the project.
- Education Summit
 - Kit Kreilick briefly reported on plans for the AALL Education Summit to be held in late September in Oak Brook,IL. Kit and Andrew Tschinkel will attend on behalf of LLAGNY. The focus will be on developing a Professional Development Program for AALL separate from the Annual Meeting to expand the scope of educational offerings available via AALL. Thoughts from the Board are welcome, and thoughts from the membership will be solicited via the LLAGNY list.

New Business:

- The Board meeting schedule was set for this year.
 - Sept. 14 Leadership Meeting at Shearman & Sterling
 - o Oct. 3 at New York Law Institute
 - o Nov. 9 at Heller Ehrman
 - o Dec. 7 at O'Melveny & Myers
 - o Jan. 11 at Davis Polk & Wardwell
 - o Feb. 8 at Hughes, Hubbard & Reed
 - o Mar. 15 at O'Melveny & Myers
 - o Apr. 5 location TBA
 - o May 10 location TBA
 - o June 14 location TBA
- Baker & McKenzie has proposed to fund a grant or scholarship in memory of Susan Hamilton, a reference librarian in the New York office. It's unclear if the firm will make a continuing commitment or will only fund

the first year and rely on individual donations thereafter. Before we commit to this we need to decide on criteria for recipients and how to manage this and other similar programs. It was agreed that this matter should be referred to the Scholarships and Grants Committee for study and recommendation.

- Task: Heidi will ask the Scholarship and Grants Committee to look into this proposal and make recommendations about how to handle it
- VIP Program
 - Janice Henderson has suggested that we propose Sen. Charles Schumer as a Chapter VIP Plenary Speaker at the AALL Meeting next year.
 - Move to table, pending further details.
 - Motion approved (Merkin, Barbone)
- Fall Soiree
 - We have received a proposal from Nancy Eller for a return visit to Planet Hollywood at the same price as last year. The date will be October 20.
 - Move to approve proposal from Planet Hollywood. Motion approved (Barbone, Pront)
- Holiday Party/Winter Meeting
 - We have received another proposal for the LLAGNY Winter Meeting to be held at the Manhattan Club/The Broadway Room @ Rosie O'Grady's. The date decided upon is January 4, 2006.
 - Move to approve Manhattan Club proposal Motion approved (Barbone, Merkin)

Meeting adjourned approximately 8:00 p.m. Respectfully submitted, Kit Kreilick, Secretary, LLAGNY

> LLAGNY Board & Leadership Meeting September 14, 2005 Shearman & Sterling, LLP



New York, NY Approved as corrected at October 6, 2005 Board Meeting

In attendance: Board members Patricia Barbone, Heidi Bliss (presiding), Anthony Cocuzzi, Tania Danielson, Kit Kreilick, Ralph Monaco, Marsha Pront, Bonnie Fox Schwartz, Mark Zaleck and Committee Chairs: Janet Accardo, Karen Campbell, Mary Cosgrove, Laird Ehlert, Vicki Gannon, Katherine Kenworthy, Jill Lanier, Kathryn McRae, Sara Paul, Janet Peros, , Bess Reynolds, Nancy Rine, Andrew Tschinkel,

The meeting convened at approximately 6:15 p.m.

1. Leadership Meeting

John Lai (pinch hitting for David Merkin) reviewed the basics of LLAGNY Leadership procedures for the committee chairs in attendance and new Board members. An updated Leadership Manual was distributed along with a summary handout of the most important information, which John used as a presentation outline.

There was an opportunity for questions and then a brief adjournment at approximately 6:50 p.m. to allow for some informal conversation and networking before the committee chairs departed.

The meeting of the Board reconvened at approximately 7:15 p.m.

2. Approval of August 2005 minutes:

- Motion to approve minutes of August 16, 2005 (Barbone, Monaco)
- Minutes approved

3. Reports of Officers and Committees

<u>Corporate Sponsorship</u>

Janet Accardo remained at the Board meeting to report on the Corporate Sponsorship committee.

Janet brought a sponsorship opportunity to the Board from Lexis Nexis which would be directed to our Winter Meeting/ Post Holiday Party.

- Treasurer's Report September 14th, 2005
 - Our total expenses from August 16th to September 12th, 2005 are \$4,550.00.
 - Our income from August 16th to September 12th, 2005 is \$8,700.00.
 - We are ahead of where we were last year in terms of income received. Patricia believes the primary reason for this is the increase in placement listings and the decrease in operating expenses because of more corporate sponsorship.
 - Taxes are due on November 15, so Patricia is putting together all the files for our accountant.

4. Unfinished Business

• <u>Union List</u>

We are continuing to work on a revised proposal from our designated vendor for the Union List. The Union List committee plans to re-survey LLAGNY members to ascertain support for the Union List.

Education Summit update

Kit will be sending an email to the membership to ask for input about what kind of Career Development Program AALL should develop before Kit and Andrew head to Chicago for the summit meeting, which will be Oct. 23-24. Kit herself wants to see more web or computer-based courses that can be used as needed.

• Fall Soiree

Flyer for Fall Soiree was reviewed.

The Board hopes that next year we could target student membership in time for them to attend our Fall Soiree.. It was decided that we should encourage the Special Events and Student Relations Committees to work together to plan some outreach to library students in time for the Fall Soiree next year. This charge should also be



added to the Leadership Manual for each committee.

- Task: **Tania** (Special Events) and **Marsha** (Student Relations) to communicate to their respective liaison committees about working together to plan this project for next year.
- Moved that the flyer be approved with the changes requested to the subway line information.
- Motion approved. (Kreilick, Monaco)
- <u>June Dinner date</u>

SLA's Annual Meeting is June 11-14 and we don't want to conflict with that, so we need to look at the week of June 5. It was agreed that we would target June 7 or 8, with a preference for Thursday June 8.

<u>Board Meeting Schedule Update</u>
 We need to change the date of the October
 meeting because it currently conflicts with Rosh
 Hashanah. Date was changed to **Thursday, Oct.** 6.

Other changes:

- Apr. 5 meeting will be at Milberg Weiss
- May 10 meeting will be at Weil Gotshal
- June meeting date is changed to June 21 and will be a joint meeting of the old and new boards. Kit hopes to host at her new

employer (TBD) but Marsha offered Heller Ehrman as backup

- <u>Nominations Committee Chair</u>
 - Moved that we approve June Berger to be Chair of the Nominations Committee this year
 - Motion approved (Schwartz, Barbone)
- <u>Ad Hoc Constitution/Bylaws Committee</u>

Heidi noted that our Constitution and Bylaws are no longer in conformity with AALL's and have not been revised to reflect current practice in some areas; we need to work on this. She proposes that an ad hoc committee be established to review our constitution and bylaws and propose revisions to reflect current practice and to bring them into conformity with AALL's. Christina Rattiner has been asked to chair. Kit volunteered to be part of the committee.

- Moved that an Ad Hoc Constitution/Bylaws Review Committee be established to recommend revisions to the membership, with Christina Rattiner as chair.
- Motion approved (Barbone, Kreilick)

Meeting adjourned at approximately. 8:50 p.m. Respectfully submitted, Kit Kreilick, LLAGNY Secretary

Answers to trivia quiz on page 8:

- 1. Laura Bush
- 2. J. Edgar Hoover
- 3. Leibniz (Gottfried von)
- 4. Ben Franklin
- 5. Mao Tse-Tung
- 6. Pius XI
- 7. Jorge Luis Borges
- 8. Nadezhda Krupskaia
- 9. Golda Meir
- 10. Alexander Solzhenitsyn







VOLUNTEER FORM

The success of LLAGNY is dependent on the voluntary efforts of its members. By joining a committee, you have the opportunity to interact with your colleagues, make a contribution to your professional association and see the results of your efforts.

This is the chance to build on old experiences and contribute your expertise and background. The more people who come forward, the more the work is shared.

Below is a list of committees which cover a wide range of functions and activities. Please click on the committee name for a detailed description of each. Please feel free to contact the committee co-chairs for any questions on their specific committee.

Advertising Corp. Sponsorship I Job Hotline Law Lines MCLE M	Education Govt. Relations Grants/Scholarships
Placement Pro Bono Public Rela	
Student Relations Technology L	Jnion List Volunteers
Name:	
Title:	
Affiliation:	
Phone:	Email:
1 st choice	
2 nd choice	
3 rd choice	
Please assign me to any com	mittoo

Please email your completed form to the Membership Committee Jill Lanier at jlanier@omm.com or Brooke Raymond@goodwinprocter.com