

# Law Library Association of Greater New York

AALL Annual Conference, PLLIP Summit, ILTACON  
and Other Conference Grants

## Grant Information:

- Each year, LLAGNY awards grants to its members to provide them with opportunities for enriching career development experiences, and to enhance the value of the work of LLAGNY members and of law librarianship as a learned profession.
- During the 2020 Grant Year, the following AALL Annual Conference participation grants will be awarded to deserving and accomplished LLAGNY members:
  - **AALL Conference Grant: Up to \$2,300.00**
    - *Event takes place in July in New Orleans, LA.*
  - **AALL & PLLIP Conference Grant: Up to \$2,600.00**
    - *Event takes place in July; the PLLIP Summit precedes the AALL Conference.*
  - **ILTACON Conference Grant: Up to \$3,500.00**
    - *Event takes place in August in Nashville, TN.*
  - **Other conference or event grant as approved: Up to \$2,300.00**
    - *Suggested conferences include ARK Group annual Law Firm Libraries or Knowledge Management events, annual SLA conference, or others.*
- One member will receive a grant to cover the costs of attendance at the AALL Conference. One member will receive a grant to cover the costs of attendance at both the AALL Conference and the PLL Summit. One member will receive a grant to cover the costs of attendance at ILTACON. Upon LLAGNY Board discretion, one additional member may receive a grant to cover the cost of attendance at a relevant industry conference or event.
- The grant funds must be used for the purpose of payment for only the following expenses: AALL Conference, PLLIP Summit, ILTACON or other approved conference registration fees; expenses for travel to and from the Conference; and hotel expenses incurred during conference attendance.
- Once awarded, proof of registration for the Conference, as well as proof of hotel and travel reservations related to the Conference attendance, must be submitted to the Committee Chair no later than 30 days after notification of the grant to be in compliance with the grant requirements.
- Each grant recipient is required to write a Law Lines article regarding their conference or event participation.
- All LLAGNY grant recipients will be honored at the June Dinner and Annual Meeting and are expected to attend as guests of LLAGNY.

## **Application Process:**

- Applicants should use this application to apply for a grant to attend any of the listed grants available. Applicants can apply for both AALL Conference grants, ILTACON grant and Other Conference grant. Applicants will be considered for all events and conferences for which they apply. However, applicants cannot be awarded more than one conference or event grant in any one given Grant Year.
- The deadline for all applications is 5:00 pm on May 15th, 2020. If your requested conference takes place before May 15, 2020, please submit your application two months in advance of the conference.
- All applications should be sent to [grantsandscholarships@llagny.org](mailto:grantsandscholarships@llagny.org).
- Grant recipients will be notified no later than May 22, 2020. The grant recipient must confirm event attendance within 5 business days of grant notification.
- LLAGNY has a strong commitment to diversity & inclusion in its membership and to the law librarian profession. We strongly encourage LBGTQIA+, women, disabled members (includes hidden & visible) and members of all other underrepresented groups to apply.

## **Grant Criteria:**

1. Applicant must be a Regular LLAGNY member. The applicant must be a Regular AALL member, as well. All other classes of membership are ineligible.
2. Applicants must have demonstrated a commitment to librarianship, based on employment history, membership in LLAGNY, involvement in LLAGNY and/or AALL, and attendance at LLAGNY functions.
3. In the essay part of the application, the applicant should demonstrate why this grant will benefit the applicant professionally, and how attendance at the professional event(s) or conference(s) will prepare the applicant to contribute to the LLAGNY community and the law librarianship profession throughout their career.
4. Preference will be given to those who do not receive employment contributions or matching funds.
5. Consideration will be given to whether or not the applicant has previously attended the AALL Conference and/or the PLLIP Summit.
6. Previous grant and scholarship recipients are eligible to apply. Although consideration will be given to whether or not the applicant has previously received a LLAGNY grant or scholarship, it will not preclude an applicant from receiving any of these grants.
7. If you receive funds from your employer to attend the AALL meeting and/or the PLLIP Summit, you must provide a letter stating the amount of the employer contribution.

**We will begin accepting applications on April 15, 2020.**

**Please email your completed application to [grantsandscholarships@llagny.org](mailto:grantsandscholarships@llagny.org) by no later than 5:00 pm on May 15, 2020.** If your requested conference takes place before May 15, 2020, please submit your application two months in advance of the conference. We will consider the application early.

Please inform the Committee of the grants for which you would like to be considered. You may select more than one, and you may select all of them. Please be sure to address each conference or event for which you apply in the essay portion of this application.

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|--------------------------|--|
| <input type="checkbox"/> | <b>AALL Annual Conference Grant:</b> Up to \$2,300.00                  |
| <input type="checkbox"/> | <b>AALL Annual Conference &amp; PLL Summit Grant:</b> Up to \$2,600.00 |
| <input type="checkbox"/> | <b>ILTACON Conference Grant:</b> Up to \$3,500.00                      |
| <input type="checkbox"/> | <b>Other conference or event grant as approved:</b> Up to \$2,300.00   |

## Personal Information

Name	
Business or Mailing Address	
Telephone	
Email Address	

Will your employer pay any or all of your expenses for attendance at the AALL Annual Conference, PLLIP Summit, ILTACON or other conference?

Check One:

Yes

If yes, what dollar amount:

No

Unemployed

Unknown

If unknown, please explain:

Have you previously attended the AALL Annual Conference, PLLIP Summit, ILTACON, or other conference?

Yes  If yes, state which & when:

No

Have you ever received a LLAGNY grant or scholarship?

Yes  If yes, state the year received and the name of the grant:

No

### Employment and Relevant Experience

Beginning first with your current employer, list recent employment in library related fields. If you are new to law librarianship (less than five years experience), please list your library school, and include internships/externships if applicable.

1st. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	

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Employment and Relevant Experience (Continued)

2nd. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	
3rd. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	

## Employment and Relevant Experience

4th. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	
5th. Institution or Employer:	
Employment Dates:	
Name and Title of Supervisor:	
Title of Position:	
Please state the nature of your duties:	

Organization Activities:

List membership in any national or local library or information related organizations (including LLAGNY and AALL.) Please provide the name(s) and the month and year you joined.

Name of Organization:	Month and Year Joined:	Member Level:
LLAGNY		
AALL		
Other:		
Other:		
Other:		

Professional Activities

Describe all involvement in committees, program panels, and workshops; attendance at LLAGNY events; or other professional contributions, i.e. publications, starting with the most recent. Please provide dates of involvement. If you cannot describe all your professional activities here, please provide further detail in your essay.

Organization:	Description of Involvement:



## Personal Statement

Please write a short personal statement about why this grant will benefit you professionally, and how you believe attendance at the AALL Annual Conference, PLLIP Summit, ILTACON or other conference will prepare you to contribute to the LLAGNY community and the law librarianship profession throughout your career.

Personal Statement (continued)

Please email your completed application to [grantsandscholarships@llagny.org](mailto:grantsandscholarships@llagny.org) by 5:00 pm on May 15, 2020. If your requested conference takes place before May 15, 2020, please submit your application two months in advance of the conference.